

## JOB INFORMATION

|                       |                                   |
|-----------------------|-----------------------------------|
| Job Code              | NB01                              |
| Job Description Title | Tech, Aquatics Center Maintenance |
| Pay Grade             | FM12                              |
| Range Minimum         | \$43,600                          |
| 33rd %                | \$50,870                          |
| Range Midpoint        | \$54,500                          |
| 67th %                | \$58,130                          |
| Range Maximum         | \$65,400                          |
| Exemption Status      | Non-Exempt                        |
| Approved Date:        | 4/1/2025 9:29:21 AM               |

## JOB FAMILY AND FUNCTION

|               |                                       |
|---------------|---------------------------------------|
| Job Family:   | Facilities, Maintenance, & Operations |
| Job Function: | Athletics Facilities                  |

## JOB SUMMARY

The Aquatics Center Maintenance Technician is responsible for the general and preventative maintenance and daily building support of Martin Aquatics Center and Outdoor Training Pool. Responsible for maintaining water clarity, and chemical balance of all Aquatics Center pools. Provides event set-up and support for all competitions and functions.

## RESPONSIBILITIES

- Ensures safety and proper operations are maintained by providing preventative maintenance for Martin Aquatics Center and all of its entities, including but not limited to pool equipment, cleaning equipment, timing system equipment, minor HVAC equipment, lighting, and plumbing.
- Performs a variety of repairs on equipment and the facilities, including but not limited to pool equipment, timing system equipment, minor HVAC repairs, minor lighting repairs, minor plumbing repairs and audio/visual equipment.
- Ensures safety and proper operations are maintained for water levels, temperature, clarity and chemical balance for all Athletics Department pools.
- Provides event set-up, breakdown and equipment and building support for all Aquatics Center functions. Assists with event support in other Athletic Department facilities as needed.
- Assists with maintaining proper inventory of equipment, chemicals and maintenance supplies along with proper storage and documentation. Communicates, documents, and assists with ordering and purchasing all equipment, chemicals and supplies when needed.
- Assists with managing and receiving Aquatics Center shipments and deliveries. Stores items and chemicals in a timely manner in order to maintain and clean and safe loading area. Operates forklift for larger items as needed. Provides access to delivery drivers, contractors, vendors.
- Performs other duties as assigned.

## SUPERVISORY RESPONSIBILITIES

|                            |   |
|----------------------------|---|
| Supervisory Responsibility | May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees. |
|----------------------------|---|

## MINIMUM QUALIFICATIONS

**To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only be utilized when the candidate does not meet the minimum requirements.**

## MINIMUM EDUCATION & EXPERIENCE

| Education Level | Focus of Education                 |     | Years of Experience | Focus of Experience   |  |
|-----------------|------------------------------------|-----|---------------------|---|--|
| High School     | High School Diploma or equivalent. | and | 3 years of          | experience in pool or building/facility maintenance and/or water chemistry. |  |

Substitutions Allowed for Experience

Yes

*Substitution allowed for Experience: When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.*

## MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Basic physical and mental skills and abilities, including use of hand tools, power tools or other equipment and use of basic math or reading skills.

Knowledge of special safety or regulatory procedures.

## MINIMUM LICENSES & CERTIFICATIONS

| Licenses/Certifications                        | Licenses/Certification Details              | Time Frame      | Required/Desired |     |
|--|---|-----------------|------------------|-----|
| DL NUMBER - Driver License, Valid and in State |   | Upon Hire       | Required         | And |
|  | Certified Pool Operator (CPO) Certification | within 180 Days | Required         |     |

## PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category: Other

## PHYSICAL DEMANDS

| Physical Demand               | Never | Rarely | Occasionally | Frequently | Constantly | Weight |
|-------------------------------|-------|--------|--------------|------------|------------|--------|
| Standing                      |       |        |              |            | X          |        |
| Walking                       |       |        |              |            | X          |        |
| Sitting                       |       |        | X            |            |            |        |
| Lifting                       | X     |        |              |            |            |        |
| Climbing                      |       |        | X            |            |            |        |
| Stooping/ Kneeling/ Crouching |       |        | X            |            |            |        |
| Reaching                      |       |        |              |            | X          |        |
| Talking                       |       |        |              | X          |            |        |
| Hearing                       |       |        |              |            | X          |        |
| Repetitive Motions            |       |        |              |            | X          |        |
| Eye/Hand/Foot Coordination    |       |        |              |            | X          |        |

## WORKING ENVIRONMENT

| Working Condition | Never | Rarely | Occasionally | Frequently | Constantly |
|-------------------|-------|--------|--------------|------------|------------|
| Extreme cold      |       |        |              | X          |            |
| Extreme heat      |       |        |              | X          |            |
| Humidity          |       |        |              | X          |            |

WORKING ENVIRONMENT

| Working Condition      | Never | Rarely | Occasionally | Frequently | Constantly |
|------------------------|-------|--------|--------------|------------|------------|
| Wet                    |       |        |              | X          |            |
| Noise                  |       |        |              | X          |            |
| Hazards                |       |        |              | X          |            |
| Temperature Change     |       |        |              | X          |            |
| Atmospheric Conditions |       |        |              | X          |            |
| Vibration              |       |        |              | X          |            |

**Vision Requirements:**

Ability to see information in print and/or electronically.